

# **Recreation District #1 of St. Tammany Parish**

Chairman: Nixon Adams  
Vice-Chairman: Shearn Lemoine  
Commissioner: Rick Danielson

Commissioner: John Neill  
Commissioner: deShea Richardson  
Commissioner: Barrett McGuire

Commissioner: Ed Bee  
Executive Director: Suzanne Reeder



## **Recreation District #1/Pelican Park Board of Commissioners Monthly Meeting September 25, 2025**

### **Board present:**

- **Nixon Adams**
- **Shearn Lemoine**
- **Rick Danielson**
- **Barrett McGuire**
- **Ed Bee**
- **John Neill**

### **Board Absent:**

- **DeShea Richardson**

### **Staff present:**

- **Suzanne Reeder – Executive Director**
- **Scott Goodwill – Chief Financial Officer**
- **Louisette Scott – Dept. Planning & Environmental Ed.**
- **Carly Arthur – Recreation Supervisor**
- **Chad Groover – Recreation Supervisor**
- **Ron Johnson – Park Supervisor**
- **Jesse Williams – Turf Supervisor**

### **1. Call to Order:**

- The Board of Commissioners Regular Meeting was called to order by Chairman N. Adams at 6:30 pm. S. Fisher Reeder, Executive Director, called the roll. Six of the Seven Board Members were present, which represents a quorum.

### **2. Open agenda to propose new items:**

- CEA with the Children's Museum for 2026 collaborative events

### **3. Welcome Visitors:**

- **Christy Myers – Children's Museum, Executive Director**

### **4. Proclamations**

- None

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## **5. Board of Commissioners Meeting Minutes:**

- **5a. Board of Commissioners Regular Monthly Meeting Minutes – August 20, 2025.**
  - Motion by R. Danielson to approve the previous month's Meeting Minutes as presented with no changes, Seconded by B. McGuire. Vote 5-0. Motion passes.

## **6. New Business:**

- **6a. Resolution 2024-004: Supporting the Mandeville Bypass Wetland Study**
  - Motion by R. Danielson to approve the financials as presented. Second by J. Neill. Vote 6-0. Motion passes.
- **6b. Rental Revenue Policy FP5.3.4**
  - Discussion by E. Bee noting that this policy was discussed in length at the Finance Committee meeting and that the Finance Committee supports the policy as presented.
  - Motion by E. Bee. Second by S. Lemoine. Vote 6-0. Motion passes.
- **6c. CEA 2026 Children's Museum Collaborative Events**
  - Motion by B. McGuire. Second by R. Danielson. Vote 6-0. Motion passes.

## **7. Financials**

- **7a. Monthly Summaries:**
  - Overview of financials presented by S. Goodwill, CFO. Financial updates indicate that the current year's budget is on track, with preparations for the 2026 budget underway. E. Bee noted that monthly financial updates were presented and reviewed at the Finance Committee meeting. Motion by J. Neill. Second, by R. Danielson, to accept the monthly financials as presented. Vote 6-0. Motion passes.
- **7b. Bank and Credit Card Statements:**
  - N. Adams reported that there are no financial concerns identified in the July reports.
  - S. Lemoine reviewed the credit card activity, and all appeared in order. Motion by J. Neill to approve the financials as presented. Second by R. Danielson. Vote 6-0. Motion passes.

## **8. Committee Updates:**

- **8a. Finance Committee– 09/11**
  - The Finance Committee provided additional context from its recent meeting.

## **9. Division Monthly Reports**

- **9a. Administration – by Suzanne Reeder**
  - S. Reeder presented an update from the NRPA Conference, with an emphasis on the positive experiences and learning opportunities for the team. Attendees included S. Reeder, N. Butler, R. Johnson, J. Williams, and C. Arthur.

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- S. Reeder noted that there was significant social media engagement and updated the board regarding peak traffic counts during home football games.
- **9b. Planning – Louisette Scott**
  - The skate park is reported to be progressing well, with a revised completion date of late November due to delays caused by summer heat.
  - A recent meeting for Pickleball attracted 15 contractors, and the bid opening is set for October 7th.
  - The design for Sand Volleyball is being finalized after adjustments to the parking lot location, and access roads for the bypass are anticipated to be cleared next week.
  - The recent astronomy night was reported on, which attracted around 45 participants and featured views of Saturn. Despite some technical issues with another member's telescope, the event was deemed successful. The upcoming Observe the Moon Night on October 4th will include a planetarium setup and is part of a national initiative by NASA.
  - A run-through on October 1st for a portable planetarium program at the gym was mentioned, inviting anyone interested to attend.
- **Environmental Education Programs – Louisette Scott**
  - Details were also provided about Alex's collaboration with Audubon Delta for a spring initiative that includes monitoring bird nests and engaging children and the public in conservation efforts. Additionally, it was noted that Alex has been developing educational resources related to local wildlife.
- **9c. Parks – Ron Johnson**
  - The potential hiring of two temporary employees for full-time positions was mentioned, with an emphasis on their eagerness and suitability for the team.
  - Jesse reported on field operations, noting the completion of summer fertilizer application and a shift in overseeding strategy that aims to reduce costs while maintaining coverage.
- **9d. Recreation – Carly Arthur**
  - Concerns were highlighted regarding low registration numbers, with a suggestion that early registration may have contributed to the issue. The team is exploring outreach to coaches of age groups and schools to improve participation.

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- **9e. Castine Center – Suzanne Reeder**

- Suzanne reported that Catherine, Tracy, and Kevin have all been busy the past month. S. Reeder reviewed the event chart provided by Castine, which was included in the agenda packet.

- **9f. Concessions – Suzanne Reeder**

- Suzanne shared the concession monthly report, noting high volumes of sales associated with football and other programs.

**10. Old Business:**

None

**11. Public Comments:**

None

**Next Board of Commissioners Meeting, Wednesday, October 15, 2025.**

**12. Meeting Adjourn:**

- **Motion to adjourn at 7:03 by B. McGuire. Second by S. Lemoine. Vote 6-0 in favor.**